

Wakota CAER Board of Director Meeting Minutes	November 18, 2008; 8:30 a.m. Wakota CAER Office
Attendees: Bill McNally, Deb Huberty, Emily White, Pete Herpst, Jim Stockinger, Mike Thompson, Camie Pederson, Jayshree Desai, Bill Freischel, Paul Schultz	
Agenda	
Meeting Called to Order Mike Thompson called the meeting to order.	Mike Thompson
Approval of October Minutes Emily White motioned to approve the October minutes, seconded by Bill Freischel, motion approved.	Mike Thompson
Old Business	
<ul style="list-style-type: none"> ➤ <u>Coast Guard Spill Trailer-Mike Thompson</u> – equipment was reviewed. Wakota CAER and the Coast Guard will enter into an agreement whereby the Coast Guard owns the equipment and Wakota CAER will take care of it. Boom size is 12 inch, will try to swap this 1,000 feet of boom to the size Wakota CAER has and it will be labeled Wakota CAER but if the Coast Guard needs it, it can use it. The trailer needs some work; there is a shop in Hastings that for \$125.00 can make it road worthy. May needs some extras such as brakes. Have not yet taken a look at the 2nd trailer. There was a question as to whether the larger size boom could be used somewhere on the river. The larger size boom is better suited for calm water or lakes. West Central just purchased boom for a client and has an extra 1,000 feet it is willing to sale. There was a question has to whether boom has a “shelf life”, no as long as it protected, especially from animals it is fine. Camie will check with West Central on the price. 	
<ul style="list-style-type: none"> ➤ <u>River Response Co-op Pete Herpst</u> – there were several questions including – is West Central a member, Aggregate Industries was never an active member, allowed storage of equipment, Met Council is not on the list but is a member. Need to look at history and confirm membership. Also thinking about planning an exercise next year. 	
<ul style="list-style-type: none"> ➤ <u>Computer Projector</u> – The new VT 800 projector has been purchased. Still working on laptop. Colleen stated that the building does now have a security system installed. We should obtain a name plate for the projector. It would be good if Wakota CAER had metallic stickers to mark all of our equipment. 	
<ul style="list-style-type: none"> ➤ <u>Boom Caches - Jim Stockinger</u> – Bay West performed an inventory of caches. The following was noted: (1) Marathon has 500 feet of boom, should have 1,000 feet of boom; (2) Kinnickinnic has 1,800 feet of boom, should have 2,000; (3) Hastings has 1,200 feet of boom, should have 1,000; (4) equipment is in good condition expect for Lilydale a 50 foot section has a large tear in it. The inventory did not include labeling the equipment. On the boom it is easiest to stencil but it cannot be done until spring. There was a question as to whether some of the material should be dated. It was decided that prior to the spring the River Response Cooperative should develop a plan to label and re-adjust the quantities in the caches. BP might have donated the boom that is in the Hastings cache, Deb will look amount and date. Many of the caches do not have utility carts; might be nice to have carts in all the caches. It would have been nice to have a utility cart for the Boom School this past summer down by the river in Prescott. ➤ <u>Inventory List</u>: the inventory list should also include the radios with their serial numbers and who has them. Jim will contact Hans to obtain the information. 	

New Business

- Web Site-Mike Thompson– trying to add pictures; not as easy as once thought.
- 2009 Ballots – will be emailed out later in the week.

Committee Reports

- Community Awareness-Kim Woldengen – Kim was absent.
- Training – Exercise Committee-Cory Teff / Jim Stockinger: Jim Stockinger no report.
- Planning Committee – Pete Herpst: good meeting last month, planning went well, received a lot of good input from members. Might be best to always have the planning in conjunction with a general membership meeting, perhaps every 6 months.

Announcements - NONE**Meeting Adjourned****Mike Thompson**

- Bill Freischel motioned to adjourn the meeting, seconded by Jayshree Desai, motion approved.
- Next Meeting in Tuesday, December 9th at the Wakota CAER office.