

<b>Wakota CAER</b>	<b>June 10, 2008; 8:30 a.m.</b>
<b>Board of Directors Meeting Minutes</b>	<b>Wakota CAER Office</b>
Attendees:	Pete Herpst, Bill Freischel, Paul Schultz, Hue Lam, Mike Pliml, Jayshree Desai, Mike Thompson, Emily White, Cami Pederson, Jim Stockinger
<b>Agenda</b>	
<b>Meeting Called to Order</b>	<b>Mike Thompson</b>
Mike Thompson called the meeting to order.	
<b>Approval of March Minutes</b>	<b>Mike Thompson</b>
Bill Freischel motioned to approve the April and May minutes, seconded by Paul Schultz, motion approved.	
<b>New Business</b>	
<ul style="list-style-type: none"> <li>➤ <u>Video Arts Studio Presentation, Tonya Butts, Fargo, ND</u> – Tonya was invited to the meeting to discuss the production of a small video to hook into the new Website for streaming. Currently Wakota CAER has a self-made 7 minute video of Boom School, which consists of still pictures with narration. The goal of the video is a short, fast and to the point video [approximately 2 minutes] to showcase the Boom School. Video would be shot at this year’s Boom School. There are 2 options for using the Video Arts Studio – (1) they send out a crew to shoot or (2) Wakota CAER would give them footage and photos and they would edit it. Cost to send out crew is \$1,600 for a 10 hour day. Cost of editing is \$210 to \$275 per hour, probably would take 1 day to edit and produce final video. Boom School consists of classroom instruction and on the river. We would want very short amount of classroom video with action shots on the river – setting up the boom, deploying boom, shots of the Coast Guard boat, etc. It was suggested Wakota CAER develop a detailed outline [script] for the video and someone to do the voice over. It was suggested that Pat Flowers would be a good. Also, could consider producing the 2 minute video for the web and then a longer video to show at events.</li> </ul>	
<b>Old Business</b>	
<ul style="list-style-type: none"> <li>➤ <u>Web Site Management-Mike Pliml</u> – transferring the website has been very difficult and is not yet accomplished.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Annual Community Leaders Luncheon- Emily White</u> – Very well attended. Tinucci’s is booked for next year, date – April 14, 2009. Need to start considering speakers. One possibly is someone from the media, topic – what do reporters look for at disasters.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>River Response Coop Agreement – Mike Thompson</u> – Need to review to determine if all agreements are current. Jim Stockinger has asked Hans Neve for the file. There are 14 members in the cooperative. Jim Stockinger, Pete Herpst, Hue Lam and Mike Thompson will perform review once the file is assembled.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Coast Guard Spill Trailer-Mike Thompson</u> – Coast Guard offered 2 trailers to Wakota CAER. Cory Teff offered to store. Issue – boom may not be compatible with the boom Wakota CAER currently owns. It is up at Lock and Dam No. 2, needs to be taken a look at, condition of trailer, is it 12” vs. 8” boom and will the wings match up with the Wakota CAER boom. Expense of establishing a cache, approximately \$2,500 for a box and \$38,000 for boom.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Mississippi Watershed Mgmt Organization – Mike Thompson</u> – they have approached Wakota CAER about establishing a cache in the Mississippi River Gorge. It was suggested a representative from the organization be invited to a meeting to discuss.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Neighbors Inc. Rubber Ducky Fun Race – Mike Thompson</u> – date is Saturday September 20<sup>th</sup>, at Kaposia Landing in South St. Paul. Events starts at 11:00 a.m. with a carnival and the race will be at 2:01. Cory Teff has offered to provide a boat and deploy the boom.</li> </ul>	

**New Business**

- Dow Tank Car training in 2009 – Mike Thompson –simulate train wreck with 4-5 cars involved including a tank car. Objective is to train 1<sup>st</sup> responders.

**Committee Reports**

- Community Awareness-Kim Woldengen – Kim was absent.
- Planning Committee – Pete Herpst: for this year, only December remains open.
- Training – Exercise Committee-Cory Teff / Jim Stockinger:
  - **Boom School** – June 17-18-19 in Hastings, 20 students have signed up

**Announcements - NONE**

**Meeting Adjourned**

**Mike Thompson**

Next Meeting in Tuesday, July 8<sup>th</sup>.