

<b>Wakota CAER</b>	<b>July 8, 2008; 8:30 a.m.</b>
<b>Board of Directors Meeting Minutes</b>	<b>Wakota CAER Office</b>
Attendees:	Bill McNally, Bill Freischel, Jayshree Desai, Camie Pederson, Cory Teff, Deb Huberty, Kim Woldengen, Hue Lam, Paul Schultz, Pete Herpst, Jim Stockinger
<b>Agenda</b>	
<b>Meeting Called to Order</b>	<b>Bill Freischel</b>
In absence of Chair Mike Thompson, Vice-Chair Bill Freischel called the meeting to order.	
<b>Approval of June Minutes</b>	<b>Bill Freischel</b>
Bill McNally motioned to approve the June minutes, seconded by Jayshree Desai, motion passed.	
<b>Old Business</b>	
<ul style="list-style-type: none"> <li>➤ <u>Web Site Management-Mike Pliml</u> – Mike Pliml was not in attendance. The new website is up and running as is the new email address. Okay to now cancel the EarthLink address. Website still needs some edits.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>River Response Cooperative Agreement</u> – Jim Stockinger and Pete Herpst have some files. It appears that the last time the agreements were renewed was 2005. The agreements are renewed every 5 years.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Coast Guard Spill Trailer</u>- There was no time during the Boom School training to take a look at it. The Coast Guard did not give us a deadline as to when it would have to be turned over.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Mississippi Watershed Management Organization</u> – it was suggested to invite a representative from the organization to attend one of our meetings.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Website Video</u> – at last month’s meeting, Tonya Butts of Video Arts Studio Presentation attended the board meeting to discuss production of a website video. Discussion centered on – Do we need it? What do we really need? Who is the audience? Could it be used to draw people to a Wakota CAER table at a conference? Need a lot more discussion. Could look at having a student produce it. Not sure it is worth spending \$5,000.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Annual Charitable Report</u> – the 2007 year end report has been submitted to the state.</li> </ul>	
<b>New Business</b>	
<ul style="list-style-type: none"> <li>➤ <u>Wakota CAER brochures</u> – at the September meeting the board will review the brochure to determine if it should be updated.</li> </ul>	
<b>Committee Reports</b>	
<ul style="list-style-type: none"> <li>➤ <u>Community Awareness-Kim Woldengen</u> – there will be an article on Wakota CAER in the September Fire Chief magazine.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Planning Committee – Pete Herpst:</u> after the October meeting the Planning Committee will meet to start planning for next year. Dec 9<sup>th</sup> meeting is still open, suggested that a speaker on 800 MHZ radios would be good including a “cheat sheet” on operation.</li> </ul>	
<ul style="list-style-type: none"> <li>➤ <u>Training – Exercise Committee-Cory Teff / Jim Stockinger</u> <ul style="list-style-type: none"> <li>• <u>Boom School</u> – Coast Guard course needs to be “re-tooled” there were varied reactions to the 1 day on boat safety. Course wasn’t specific enough for boom deployment. There was a question from Marathon about providing certificates for the course; Pete Herpst will work on it.</li> <li>• <u>Radios</u> – MPCA is willing to provide training to companies that want it.</li> </ul> </li> </ul>	
<b>Announcements</b> – Bill McNally is retiring from HSEM, will continue to be a member of Wakota CAER. Gary Hendrickson will be the new rep from HSEM.	
<b>Meeting Adjourned</b>	<b>Bill Freischel</b>
Pete Herpst motioned to adjourn the meeting, seconded by Jayshree Desai. Meeting was adjourned. <b>Next meeting will be on the Magnolia Blossom.</b>	

<b>Wakota CAER</b> <b>Board of Directors Meeting Minutes</b>	<b>Aug 12<sup>th</sup>, 2008 Annual River Cruise</b> <b>Magnolia Blossom</b>
Attendees: Jim Stockinger, Cory Teff, Pete Herpst, Hue Lam, Camie Pederson, Paul Schultz, Mike Thompson, Deb Huberty, Bill McNally, Jayshree Desai, Emily White, Bill Freischel	
<b>Agenda</b>	
<b>Meeting Called to Order</b>	<b>Mike Thompson</b>
<u>Mike Thompson called short meeting to order.</u>	
➤ <u>Appointment of Nominating Committee</u> : Bill McNally was appointed to the Nominating Committee. Prior to next month's meeting, Mike Thompson will appoint 2 other members to the committee.	
➤ <u>Web Site Corrections</u> Mike Pliml and Colleen Stelmach will be meeting with Joe Dolson to be trained on how to update and maintain the website.	
➤ <u>Boom School</u> – There are 18 registered for the Aug 19 <sup>th</sup> 1 day refreshing training course.	
➤ <u>The Great Neighbors' Mississippi River Duck Race</u> – will be held on Sep 20 <sup>th</sup> , at 2:01 p.m. at the Kaposia Landing in South St. Paul. Cory Teff of West Central Environmental Consultants has volunteered to setup the course.	
➤ <u>River Spill Response Cooperative status</u> – a listing of the members was distributed noting those that have signed agreements on file at the Wakota CAER office. Do not need to be renewed until 2010 but it appears that some are missing. Hue Lam and Pete Herpst will take a look at them.	
➤ <u>2007 Membership Incentive Program</u> – listing of those eligible was distributed. Jayshree Desai volunteered to be in charge of obtaining the incentives. A denim long-sleeved button down shirt was suggested. Artwork for logo is on file at the Wakota CAER office, will forward to Jayshree.	
➤ <u>Announcements</u> – next month's meeting will be at 3M Cottage Grove including a tour of its Emergency Operations Center. 3M will be furnishing lunch for the attendees. An advance list must be furnished to 3M.	
Meeting adjourned	