

**Wakota CAER  
Board of Directors Meeting Minutes**

**April 8, 2008; 8:30 a.m.  
Wakota CAER Office**

Attendees: Mike Thompson, Bill Freischel, Jayshree Desai, Camie Pederson, Paul Schultz, Emily White, Mike Pliml, Pete Herpst, Kim Woldengen, Cory Teff, Hue Lam, Deb Huberty, Bill McNally,

**Agenda**

**Meeting Called to Order**

**Mike Thompson**

Mike Thompson called the meeting to order.

**Approval of March Minutes**

**Mike Thompson**

Bill McNally motioned to approve the March minutes, seconded by Emily White, motion passed.

**Old Business**

- Web Site Management-Mike Pliml – Mike Pliml and Mike Thompson went through the new website and found that the following items are still needed: electronic version of the Wakota CAER membership application, Boom School application [have not had one in the past], photos, Boom School dates, minutes from 2007. Items to add – River Spill Co-op page – Pete will look at it. Also, it was noted that to view text under “hot spots” depending on resolution of computer it may not scroll, Mike will inquire with the web designer. Need to set date to wrap-up and final payment. Need to add bios for new board members. Equipment Caches – decided general information would be published about the number and areas covered but not the locations.
- Appointment to Vacant Board Position-Mike Thompson – welcomed Deb Huberty, BP Pipeline and Hue Lam, CHS to the board, appointments approved by the Executive Committee.
- May Luncheon & Annual Awards– Emily White and Mike Thompson- 130 invitations were mailed out in addition to the Wakota CAER email distribution list, reminders will be sent out a couple of days prior to the RSVP deadline. Wakota CAER video will be shown during the luncheon. Wakota CAER brochures, folders, applications, etc. will be brought to the luncheon. Colleen will draft the program and send to Mike Thompson. Annual Awards nomination ballots will be distributed at today’s General Membership Meeting. Nominations will close on April 17<sup>th</sup>. Ballots will be mailed on April 21<sup>st</sup>, voting will close April 30<sup>th</sup> and the awardees will be announced at the luncheon on May 13<sup>th</sup>.
- Wakota CAER Booth at 43<sup>rd</sup> Annual Governor’s Emergency Management Conference – Mike Thompson – Mike Thompson, Mike Pliml, Jayshree Desai, Paul Schultz and Deb Huberty worked at the booth.

**New Business**

- Cottage Grove Area Chamber of Commerce is holding is Annual Golf Classic on Tuesday June 10<sup>th</sup>. Mike Thompson attended the 3M / Cottage Grove / Chamber Breakfast on March 17<sup>th</sup>, discussed with 3M for Wakota CAER to tour the 3M EOC.

**Committee Reports**

- Community Awareness-Kim Woldengen – Jerry Rosendahl will include the Wakota CAER luncheon in his email blast. Kim is continuing work on an article for the June Fire Chief magazine.
- Planning Committee – Pete Herpst: need speakers for June, September, October and December. Have reserved the Magnolia Blossom for the August River Cruise, need to guarantee 50 reservations, it will be a 3 ½ hour cruise will go up to the 35W bridge staging area and back.
- Training – Exercise Committee-vacant: Cory Teff is interested in co-chairing, email sent to Steve Lee requesting involvement by MPCA with perhaps a co-chair, to date, no response.
- **Boom School** – the Hastings Fire Department will host all Boom Schools this summer. Classroom training will be at the Fire Station and on the river south of Hastings. The Coast Guard will be providing Water Craft Safety Operation Training which will be the day prior to Boom School and will be a prerequisite to operate a boat. There will be 2 3-day sessions: June 17-18-19 and July 15-16-17 and 1-1day refresher session on August 19<sup>th</sup>. Cost will be \$100 per student per day. Wakota CAER will arrange for the catering of the food.
- There was discussion on obtaining GPS systems for the boats; it would cost \$2,500 per boat, programmed for anchor points on the river.

**Announcements - HSEM** – Kim Ketterhagen has taken a new position, replacement for metro counties is Gary Peterson.

**Meeting Adjourned**

**Mike Thompson**

Meeting was adjourned. **Next meeting will be after the May 13<sup>th</sup> luncheon at Tinucci’s.**

**Wakota CAER****May 13, 2008; 8:30 a.m.****Board of Directors Meeting Minutes****Wakota CAER Office**

Attendees: Mike Thompson, Bill Freischel, Kim Woldengen, Jayshree Desai, Cory Teff, Pete Herpst, Hue Lam, Camie Pederson,

**Agenda****Meeting Called to Order****Mike Thompson**

Mike Thompson called short meeting to order.

- River Response Cooperative: Need someone to go over the original agreements and renewals to ensure we have signatures of all the parties involved. Search of current files at Wakota CAER office, only 8 of the 12 are on file. Need to search old files in the back room cabinet. Also, the By-Laws still need to be updated to address the Co-op.
- Web Site Management-Mike Pliml – the transfer to Joel has expired; have been unable to contact Bart to obtain new transfer. Mike will again contact Bart ask for a firm date when the transfer will take place. If needed, will follow-up with a formal letter from Wakota CAER.
- Coast Guard Spills Trailer – has been offered to Wakota CAER. May be a different type of Boom, there are 3 brands of slide connectors, the trailer might be in bad shape.
- Cottage Grove Strawberry Festival and Hastings River Days – should Wakota CAER have a booth at these festivals? It was voted to not pursue, generally in the past a Wakota CAER booth has not generated much interest in the general public attending the festivals.
- Mississippi Watershed Management Organization (MWMO) – Kari Oquist has approached Wakota CAER with interest in establishing a cache in the Mississippi River gorge [near UofM & Lake Street Bridge], they have grant money. Question of security and access point, maybe at the Minneapolis Rowing Club. Suggested Kari be invited to present at a meeting.
- Rubber Ducky Fun Race – in September, need safety boat on the river and course setup.
- Planning Committee – speakers still needed for June, September, October and December. If board members have any suggestions, contacts, etc. please contact Pete Herpst.