

<b>Wakota CAER</b>	<b>September 9, 2008; 8:30 a.m.</b>
<b>Board of Director Meeting Minutes</b>	<b>3M Cottage Grove Center, Bldg 116</b>
Attendees: Camie Pederson, Bill Freischel, Jayshree Desai, Deb Huberty, Russ Edmonds, Pete Herpst, Mike Thompson, Kim Woldengen, Emily White, Cory Teff, Paul Schultz, Hue Lam	
<b>Agenda</b>	
<b>Meeting Called to Order</b>	<b>Mike Thompson</b>
Mike Thompson called the meeting to order and thanked Russ Edmonds from 3M for hosting today's meeting and tour.	
<b>Approval of July and August Minutes</b>	<b>Mike Thompson</b>
Bill Freischel motioned to approve the July and August minutes, seconded by Emily White, motion approved.	
<b>Old Business</b>	
➤ <u>2007 Membership Incentive Program-Jayshree Desai</u> – has selected long-sleeved denim shirts, cost will be \$25 - \$27 per shirt. Jayshree will obtain sizes and place the order.	
➤ <u>Coast Guard Spill Trailer-Mike Thompson</u> – Pete, Mike and Chief Dentry have not yet met.	
➤ <u>Nominating Committee – Bill McNally</u> – Bill McNally is in Washington DC for 6 weeks on a FEMA project. Deb Huberty and Paul Schultz have agreed to be the nominating committee.	
➤ <u>River Response Coop Agreement – Hue Lam / Pete Herpst</u> – Need to send out form to those members that do not have a current signed agreement on file at the Wakota CAER office. It is recommended that the Cooperative meet at least once a year, preferably in the spring before the Boom School development meeting. CHS Inc. has joined the cooperative, it was suggested that the form be revised to have double sided signature for accepting the membership. Colleen will search for an electronic template at the Wakota CAER office for updating.	
➤ <u>Neighbors Inc. Rubber Ducky Fun Race – Mike Thompson</u> – Mike Thompson and Cory Teff went out two weeks ago and planned the course. Boom was set out and it was determined that the course would be ½ of a football field in length. The start / finish lines will need to be flexible depending on the wind direction on race day. There will be a pre-test on the day before the race. Race will start at 2:01 p.m. on Saturday September 20 <sup>th</sup> , at Kaposia Landing in South St. Paul. Event starts at 11:00 a.m., Wakota CAER will have a table with brochures and displays. Mike Thompson & Camie Pederson will work.	
➤ <u>Wakota CAER Brochures</u> – the brochures need to be updated. Emily White and Colleen Stelmach will work on this project.	
➤ <u>Web Site &amp; Old Email address – Colleen Stelmach</u> – the old Wakota CAER email address will be “turned-off” on September 12 <sup>th</sup> . All minutes have been posted to the website. Will begin working on updating the Member Listing. Mike Pliml will be posting photos from Boom School, the Community Leaders Luncheon, Annual Cruise and the Duck Race.	
<b>New Business</b>	
➤ None	
<b>Committee Reports</b>	
➤ <u>Community Awareness-Kim Woldengen</u> – there will be an article in this September Fire Chief Magazine about Wakota CAER. Kim inquired if there is a news area on the new website. Yes –	

contact Mike Pliml to post articles.

- Training – Exercise Committee-Cory Teff / Jim Stockinger: Mississippi Watershed Mgmt Organization had discussed with Wakota CAER the possibility of placing a boom cache in the Mississippi River Gorge area. This is a very difficult area to reach. They will be applying for a federal matching fund grant for a boom cache and landing and are discussing where it could be placed.
- Planning Committee – Pete Herpst: committee will meet after next month's general membership meeting to plan the 2009 speaker schedule.

**Announcements - NONE**

**Meeting Adjourned**

**Mike Thompson**

- Emily White motioned to adjourn the meeting, seconded by Bill Freischel, motion approved.
- Next Meeting in Tuesday, October 14<sup>th</sup> at the Wakota CAER office.